

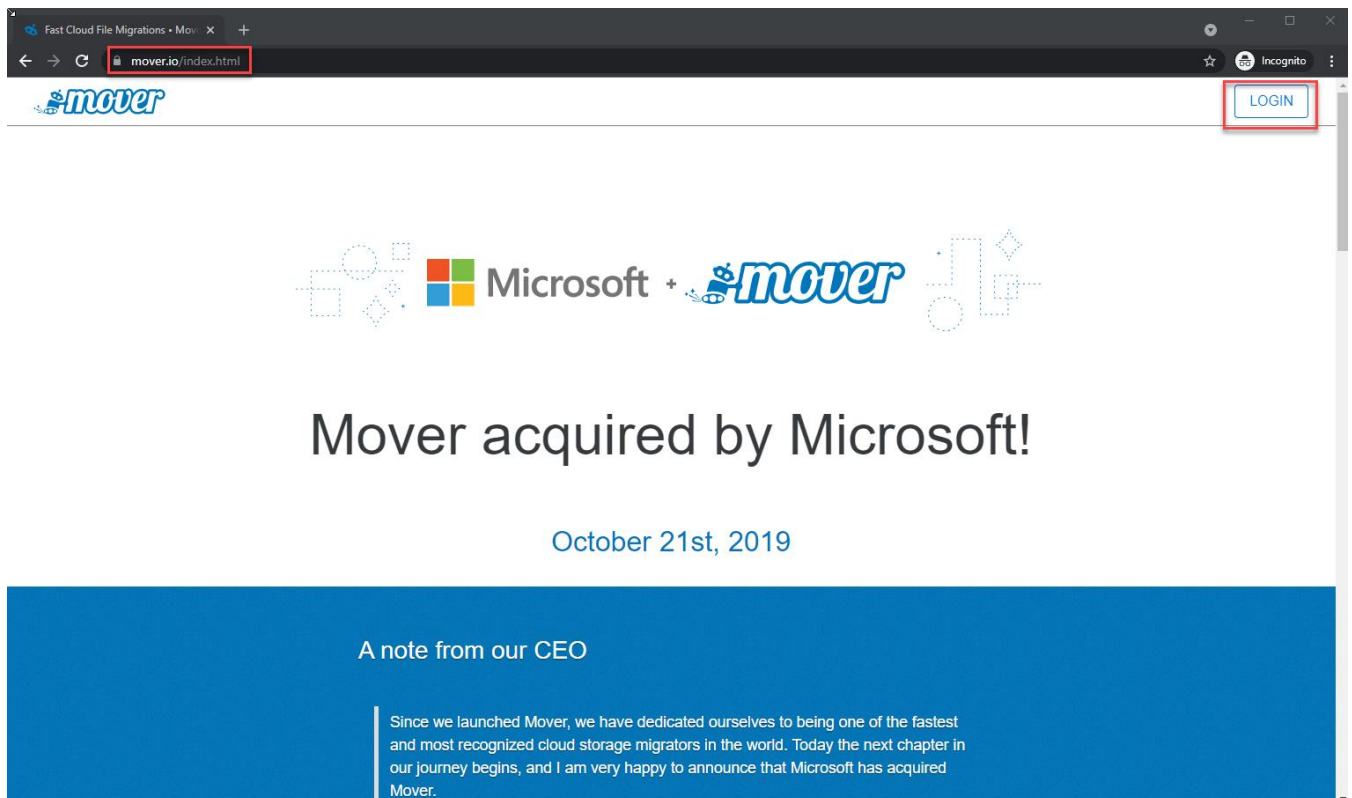
## Instructions for Using Microsoft Mover to Move Files from Dropbox to OneDrive

Reference the following instructions for installing the Microsoft Mover utility program to move files from your Dropbox account to your Microsoft OneDrive account.

### **Step 1: Download and Install the Microsoft Mover Application**

In your browser, go to <https://mover.io> to access reference information on the Microsoft Mover Application and to download the program.

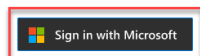
Click on “LOGIN” to load the Mover tool in the browser session.



Click on “Sign in with Microsoft”, then confirm your Microsoft email address on the sign-in page and authenticate with your NetID and Duo two-factor authentication as shown on the screens below.



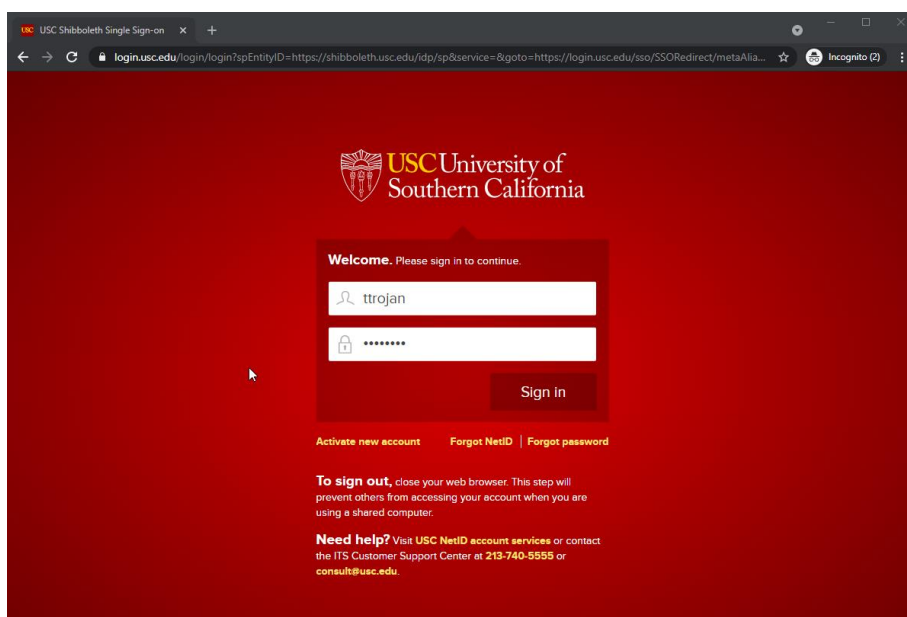
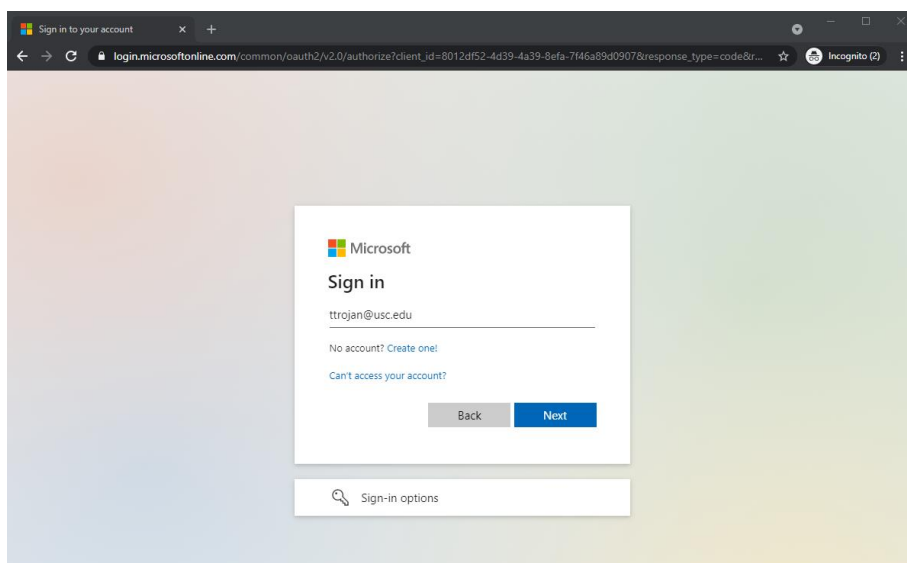
## Sign In

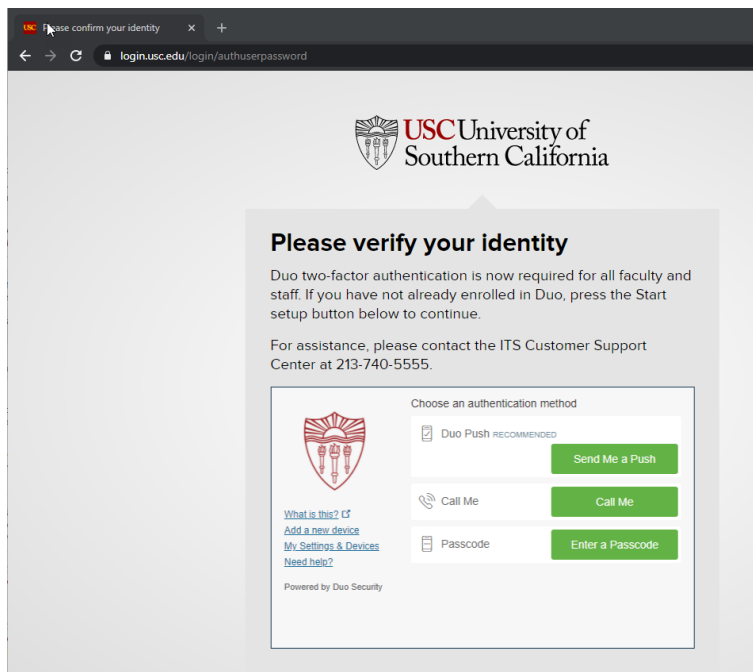


\_\_\_\_\_ or \_\_\_\_\_

Sign in with your old Mover account

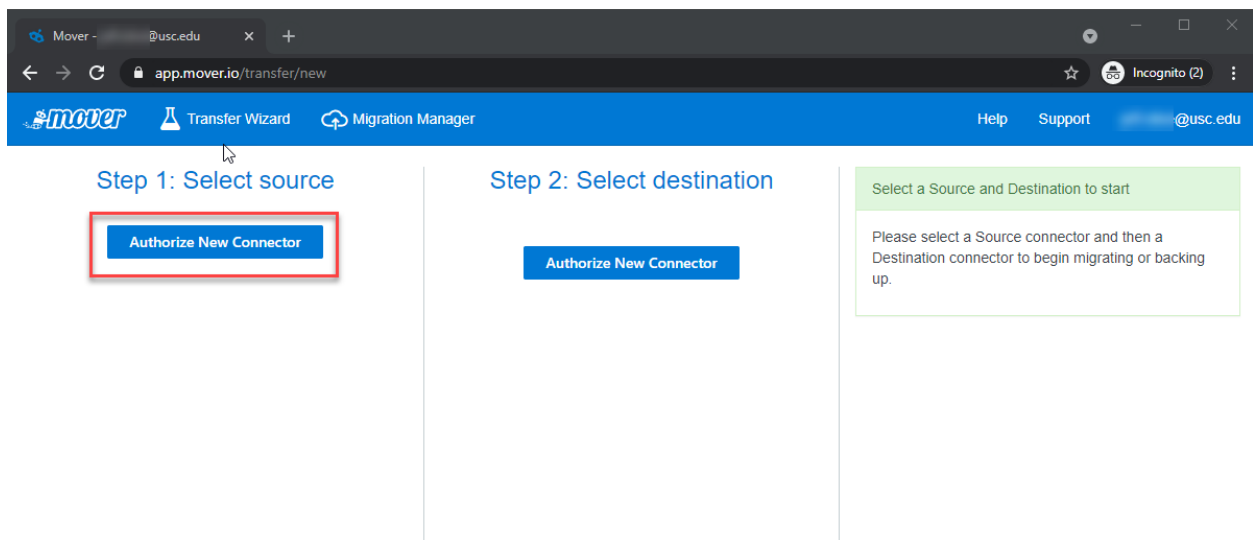
By signing in, you agree to Mover's Terms and Conditions.

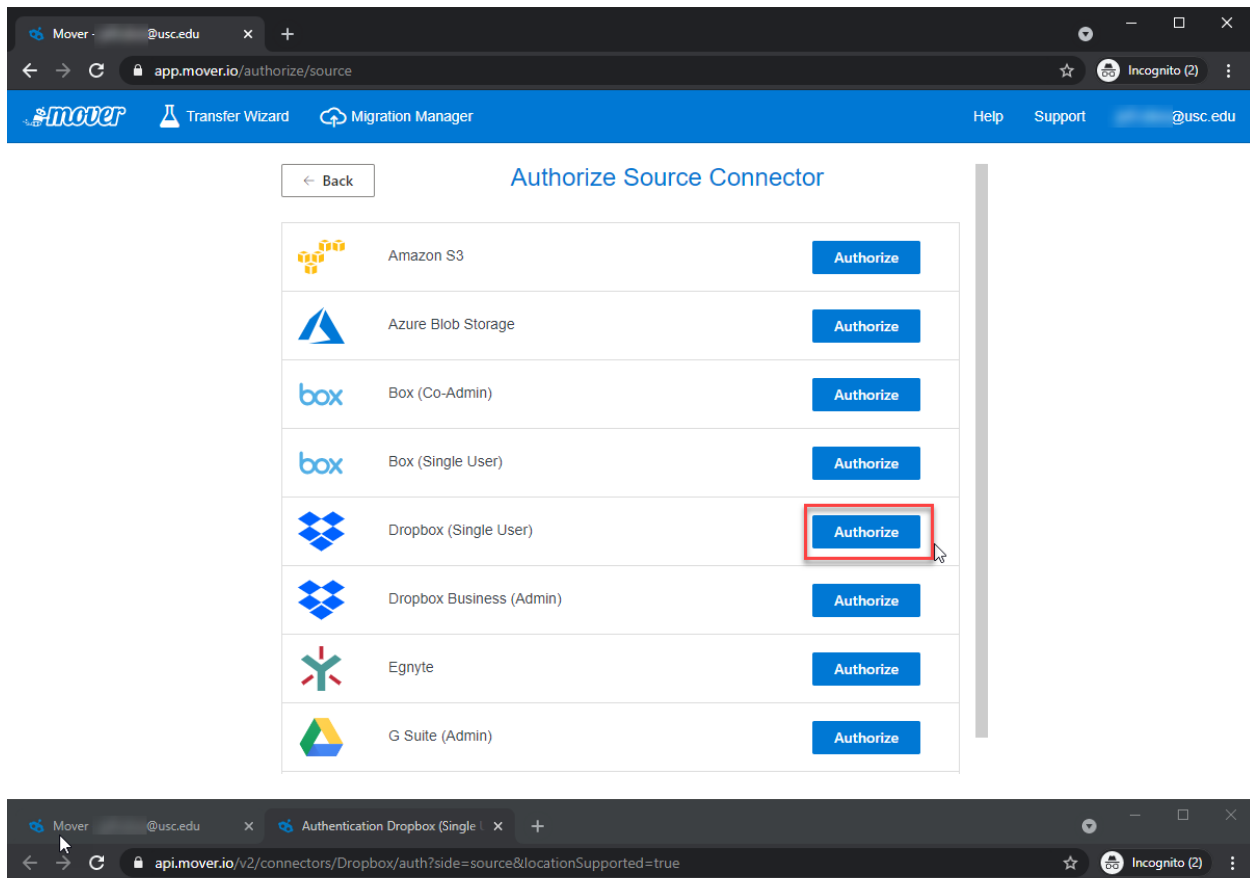




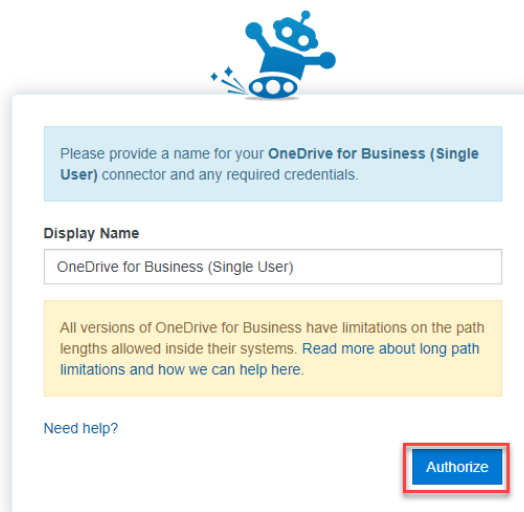
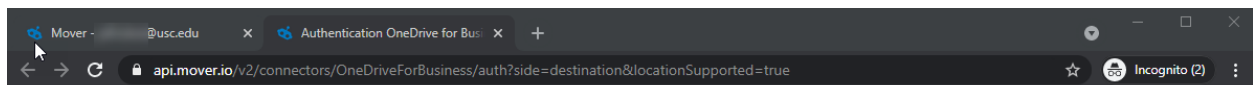
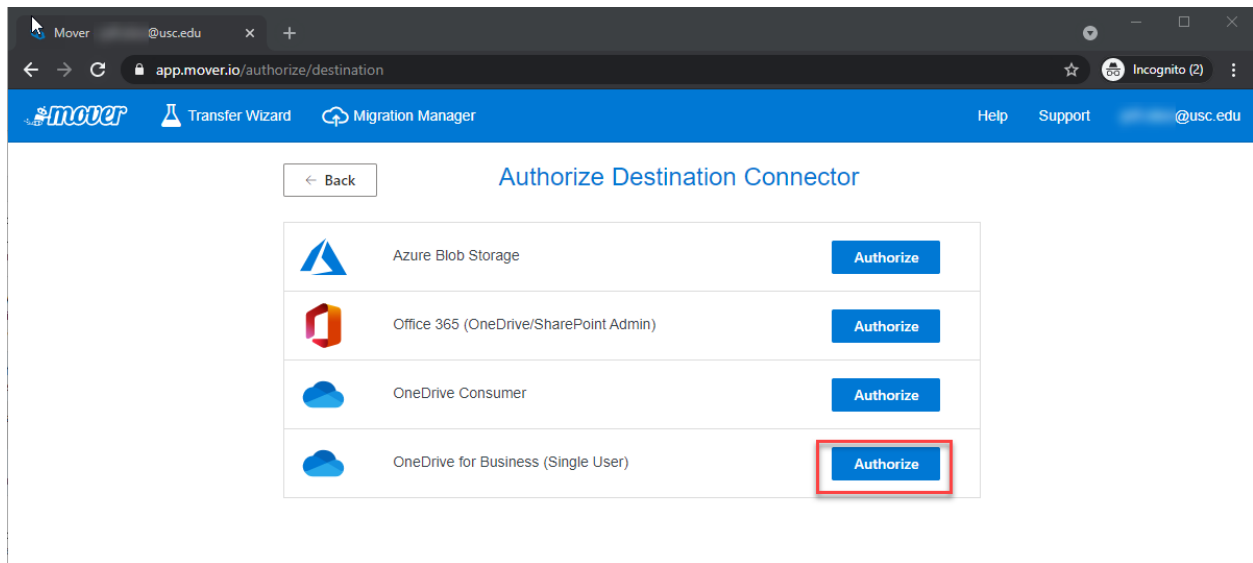
After signing-in and authenticating, you will be presented with a screen to select a Source and Destination to start. Select and Authorize “Dropbox (Single User)” as the source connector. Select and Authorize “OneDrive for Business” as the destination connector.

## Step 2: Configuring Source Connector: Dropbox (Single User) and sign-in.

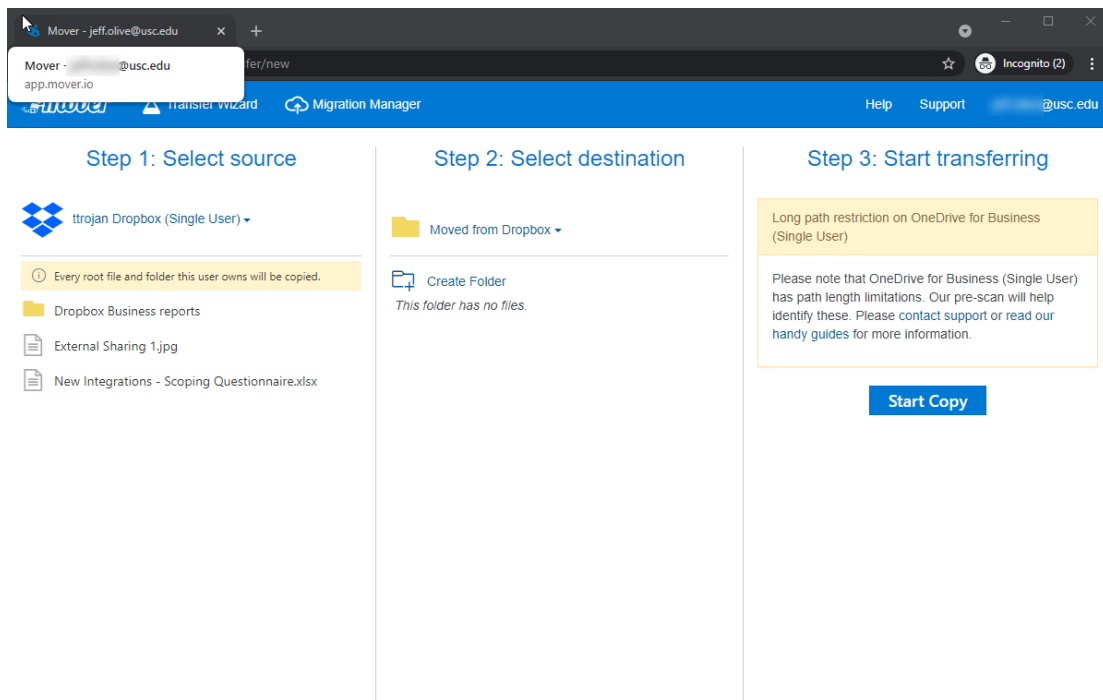
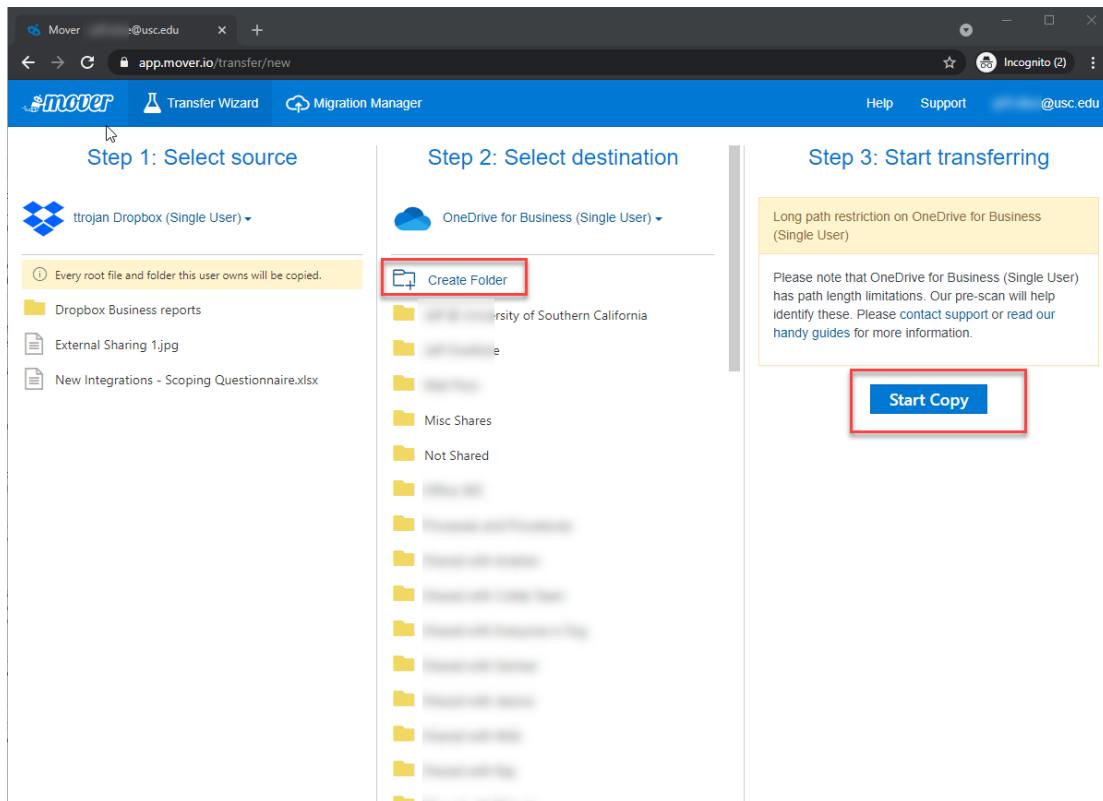




**Step 3: Configuring Destination Connector: OneDrive for Business (Single User) and sign-in.**



**Step 4:** If desired, create a new folder in your destination OneDrive, and click “Start Copy” to initiate the move of the selected files.



**Step 5: After your folders and files have been moved to OneDrive, make sure that you re-establish any sharing permissions necessary with others.**

